

## **OHS DUTIES AND RESPONSIBILITIES FOR SUPERVISORS 2012**

- *To carry out risk assessments by identifying hazards, assessing and controlling risk.*
- *Inspect tools, machinery, plant and equipment on a regular basis to ensure appropriate standards of maintenance are maintained.*
- *Instruct personnel in the proper use of plant, equipment and materials and in the avoidance of any associated hazards.*
- *Promptly report any accident, incident, injury or near miss to their Manager.*
- *Take immediate action to rectify any conditions or work procedures which could lead to injuries.*
- *Be aware of the abilities or limitations of personnel under their control and allocate them tasks within their capabilities.*
- *Assist other personnel in carrying out their responsibilities by example and control.*